



Survive Office Politics: How to Steer a Course Through Minefields at Work (Steps to Success)

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This book offers practical help on how to watch out for danger signs, how to deal with a difficult situation, how to work out who is doing what and why and how to keep cool under pressure. It also features a quiz to assess strengths and weaknesses, step-by-step guidance and action points, top tips to bear in mind for the future, common mistakes and advice on how to avoid them, summaries of key points, and lists the best sources of further help.

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